|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  | **Job Application Form** | | | | |
| **Position applied for:** | | | | |  |  |  |  | **Date:\_\_\_\_\_/\_\_\_\_\_ /\_\_\_\_\_** | |
| **Applicant Information:** | | | | | |  |  |  |  |  |
| Name: | |  | | | |  |  |  |  | Age: 16-18 \_\_\_\_\_ 18+ \_\_\_\_\_ |
| Address: | | |  | | |  |  |  |  |  |
| Home Phone: | | | |  | |  | Cell Phone: |  | | |
| Email: |  | | | | |  |  |  |  |  |

**Education:**

High School:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Grade:\_\_\_\_\_\_\_ Graduation year:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| College: | |  | | | | | | |  |  | Degree/Major: | | | |  | | |
| Graduated? Yes / No If yes, year: | | | | | | | | |  | If no, how many credits earned? | | | | | | | |
| **Work Experience:** | | | | | | | | |  |  |  |  |  |  |  |  |  |
| Company Name: | | | | | |  | | |  |  |  |  |  |  |  |  |  |
| Address: | | |  | | | | | |  |  |  |  |  |  |  |  |  |
| Phone: |  | | | | | | | |  | Contact Person | | | |  | | | |
| Position Held: | | | | |  | | | |  |  |  |  |  |  |  |  |  |
| Start Date | | | |  | | | | |  | End Date | |  | | | | | |
| Beginning rate of pay: $ | | | | | | | |  |  |  |  |  | Ending rate of pay: $ | | | | |
| Company Name: | | | | | |  | |  |  |  |  |  |  |  |  |  |  |
| Address: | | |  | | | | | |  |  |  |  |  |  |  |  |  |
| Phone: |  | | | | | | | |  | Contact Person | | | |  | | | |
| Position Held: | | | | |  | | | |  |  |  |  |  |  |  |  |  |
| Start Date | | | |  | | | | |  | End Date | |  | | | | | |
| Beginning rate of pay: $ | | | | | | | | |  |  |  |  | Ending rate of pay: $ | | | | |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Have you had any library work experience? Circle one. Yes / No – If yes, where?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Reference*s*:** (Include both personal and professional) | | |  |  |  |
| Name: |  | | Position: | |  |
| Address: | |  | Phone: |  | |
| Name: |  | | Position: | |  |
| Address: | |  | Phone: |  | |
| Name: |  | | Position: | |  |
| Address: | |  | Phone: |  | |

Books or magazines read recently:

List software applications proficiencies:

Do you have any experience working with children? Circle one. Yes / No – If yes, where?

Do you have any work experience working with the public? Circle one. Yes / No – If yes, where?

Have you ever been convicted of, or entered a plea of guilty? If yes, please explain.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Why should the Enterprise Public Library hire you?