

CITY COUNCIL MEETING MINUTES OF SEPTEMBER 17, 2013

The City Council of the City of Enterprise convened in regular session, Tuesday, September 17, 2013 at 6:00 p.m. in the Council Chambers at City Hall.

PRESENT: Council President Pro-Tem Kirk Donaldson, District #3
Council Member William E. Cooper, District #1
Council Member Wallace "Al" Miller, Jr., District #4
Council Member Rhett Marques, District #5

ALSO PRESENT: Mayor Kenneth W. Boswell
City Clerk/Treasurer Steve Hicks was present and kept the minutes.

ABSENT: Council President Tommy Johnson, Jr., District #2

REVIEW OF MINUTES – September 3, 2013 Regular Session

A copy of the minutes of the September 3, 2013 Regular Session was provided to each member of the Council for review. Following review, Council Member Cooper offered the motion to approve the minutes as written. Council Member Miller made the second. The vote being: Cooper – Aye; Donaldson – Aye; Miller – Aye; Marques – Aye. The President Pro-Tem declared the motion carried.

SPECIAL PRESENTATION BY THE MAYOR – Girl Scout Troop 9241 Bronze Awards

The President Pro-Tem recognized Mayor Boswell who along with Troop Leader Becky Benson and Harolyn Benjamin of the Christian Mission Women and Children Center presented members of Girl Scout Troup 9241 with Bronze Awards for their volunteer efforts at the shelter.

SPECIAL RECOGNITION BY THE MAYOR – Enterprise Dixie Sweetees

The President Pro-Tem recognized Mayor Boswell and Billy Powell, Parks and Recreation Director, who presented certificates to members and coaches of the Enterprise Dixie Sweetees Team and congratulated them for being named the 2013 Alabama Co-State Champions.

PRIVILEGE OF THE FLOOR (Persons allowed 3 minutes to address the Council)

The President Pro-Tem recognized Mark Jipson who addressed the Council to inquire about economic development updates and/or land purchases discussed during the August 20, 2013 Executive Session. City Attorney Rainer Cotter advised Mr. Jipson that the issue was discussed in Executive Session, therefore no information could be disclosed.

OLD BUSINESS

NONE

NEW BUSINESS

REVIEW & CONSIDER RESOLUTION 09-17-13 (FY14 Budget)

The President Pro-Tem introduced and called for consideration of Resolution 09-17-13 providing for the adoption of the FY14 Budget for the City of Enterprise in the total amount of \$53,229,002. The budget reflects an increase in the total budget of \$9,464,978 primarily as the result of budgeted capital projects related to the issuance of general obligation warrants in FY13. The General Fund budget of \$27,426,743 is approximately 3% lower than the FY13 General Fund budget. The budget also includes approximately \$1.8 million in departmental capital expenditures in addition to the Capital Projects budget. Personnel expenditures include annual merit raises and an increase of 5% in health insurance costs. No cost of living adjustment is provided.

<u>SOURCES</u>	<u>FY 14</u>
<u>TOTAL SOURCES – GENERAL</u>	<u>27,426,743</u>
<u>TOTAL CAPITAL PROJECTS SOURCES</u>	<u>12,316,359</u>
<u>TOTAL SEWER/DISPOSAL REVENUES/SOURCES</u>	<u>3,586,616</u>
<u>TOTAL DEBT SERVICE FUND SOURCES</u>	<u>5,124,494</u>
<u>TOTAL OTHER GOVERNMENTAL FUNDS SOURCES</u>	<u>4,774,790</u>
<u>TOTAL REVENUES/SOURCES</u>	<u>53,229,002</u>

REVIEW & CONSIDER RESOLUTION 09-17-13 (Continued):

EXPENDITURES/USES	FY 14
TOTAL GENERAL FUND EXPENDITURES/USES	27,426,743
TOTAL CAPITAL PROJECTS EXPENDITURES/USES	12,316,359
TOTAL SEWER/DISPOSAL EXPENDITURES/USES	3,586,616
TOTAL DEBT SERVICE FUND EXPENDITURES/USES	5,124,494
TOTAL OTHER GOVERNMENTAL FUNDS EXPENDITURES/USES	4,774,790
TOTAL EXPENDITURES/USES	53,229,002

Council Member Miller offered the motion to adopt Resolution 09-17-13 providing for the adoption of the FY14 budget. Council Member Marques made the second. The vote being: Cooper – Aye; Donaldson – Aye; Miller – Aye; Marques – Aye. The President Pro-Tem declared Resolution 09-17-13 duly passed and adopted. (On file in the permanent Resolution Files in the Office of the City Clerk)

REVIEW & CONSIDER RESOLUTION 09-17-13-A (Authorizing Equipment Loan Warrant Refinance)

The President-Pro Tem introduced and called for consideration of Resolution 09-17-13-A providing for the renewal of the equipment financing line of credit in the amount of \$3 million with The Citizens Bank. The unsecured, revolving line of credit is for seven (7) years at a fixed interest rate of 3.42%. The Resolution further authorizes the Mayor and City Clerk to execute the general obligation warrant for the purpose of purchasing equipment. All transactions will be budgeted and approved by the City Council. Quotes were received as follows:

	3 Year	5 Year	7 Year
• The Citizens Bank	2.15%	2.89%	3.42%
• CB&T	1.95%	3.01%	3.70%
• State Bank & Trust	2.95%	3.25%	3.70%
• Troy Bank & Trust	2.25%	n/a	n/a
• Regions	2.01%	(Certain Conditions Apply)	

Council Member Cooper offered the motion to adopt Resolution 09-17-13-A providing for the renewal of the equipment financing line of credit in the amount of \$3 million to The Citizens Bank. Council Member Marques made the second. The vote being: Cooper – Aye; Donaldson – Aye; Miller – Aye; Marques – Aye. The President Pro-Tem declared Resolution 09-17-13-A duly passed and adopted. (On file in the permanent Resolution Files in the Office of the City Clerk)

REVIEW & CONSIDER RESOLUTION 09-17-13-B (Amending Employee Classification Plan/Salary Schedule)

The President Pro-Tem introduced and called for consideration of Resolution 09-17-13-B providing for the amendment to Ordinance 10-16-01 which establishes the Employee Classification Plan/Salary Schedule. The amendment calls for the deletion of Special Projects Coordinator in Pay Grade 8 and reclassifies the existing job classification in Pay Grade 6.

Council Member Miller offered the motion to adopt Resolution 09-17-13-B providing for the deletion of Special Projects Coordinator in Pay Grade 8 and reclassifying the existing job classification in Pay Grade 6. Council Member Cooper made the second. The vote being: Cooper – Aye; Donaldson – Aye; Miller – Aye; Marques – Aye. The President Pro-Tem declared Resolution 09-17-13-B duly passed and adopted. (On file in the permanent Resolution Files in the Office of the City Clerk)

REVIEW & CONSIDER CONTRACT BILLINGS

The President Pro-Tem introduced and called for consideration of the following Contract Billings:

1. CDG Engineers & Associates -
Invoice #3 - \$8,010.00 – Construction Engineering – Dauphin Street Phase II

REVIEW & CONSIDER CONTRACT BILLINGS (Continued):**2. GovDeals -**

Invoice #255-082013 – \$289.27 - Contract Services – Online Auction Fees

3. Polyengineering, Inc. -

Invoice #14779 - \$8,140.00 – Construction Engineering – Report Preparation – College St. WWTP (Task Order No. 18)

4. Polyengineering, Inc. -

Invoice #14781 - \$1,512.50 – Construction Engineering – Boundary Survey – Episcopal Church Alley (Task Order No. 1)

5. Polyengineering, Inc. -

Invoice #14806 - \$6,404.16 – Construction Engineering – Northside Drive Bridge Replacement

6. G.W. Norrell Contracting Co. -

Estimate #1 - \$136,417.15 – Construction – Northside Drive Bridge Replacement

TOTAL CONTRACT BILLINGS - \$160,773.08

Council Member Miller offered the motion to approve Contract Billings as submitted. Council Member Cooper made the second. The vote being: Cooper – Aye; Donaldson – Aye; Miller – Aye; Marques – Aye. The President Pro-Tem declared the motion carried.

REVIEW & CONSIDER TRAVEL REQUESTS (Administrative, Engineering, E-911 & Police Department)

The President Pro-Tem introduced and called for consideration of the following Travel Requests:

Administrative

Michael Bryant, Revenue Officer
Tracey Brown, Revenue Clerk
AMROA Revenue Officers Certification Training
Tuscaloosa, Alabama
October 8-11, 2013
Estimated Cost: \$1,749.90

Engineering

Greg Clary, Building Official
UA Safe State Asbestos Inspector Class
Tuscaloosa, Alabama
October 13-16, 2013
Estimated Cost: \$1,100.00

E-911

E-911 Director Lon Jones
Ala. Chapter of Gulf Coast NENA Conference
Orange Beach, Alabama
October 13-16, 2013
Estimated Cost: \$295.00

Police Department

K-9 Patrol Officer Will Ezell
Patrol Officer Evan Sweeney
Patrol Narcotics Procedure & K-9 Operations
Scottsboro, Alabama
October 7-11, 2013
Estimated Cost: \$950.00

Council Member Marques offered the motion to approve Travel Requests as submitted. Council Member Cooper made the second. The vote being: Cooper – Aye; Donaldson – Aye; Miller – Aye; Marques – Aye. The President Pro-Tem declared the motion carried.

CONSIDER SETTING DATE/TIME - Halloween

The President Pro-Tem introduced and called for consideration of a request to set the official hours for Trick or Treating in the City. Halloween is on Thursday, October 31, 2013. Council Member Marques made a recommendation of 5:30 p.m. – 7:30 p.m. as the City's official hours for Trick or Treating.

Council Member Cooper offered the motion to approve the request to set the official hours for Trick or Treating in the City as 5:30-7:30 p.m. on Thursday, October 31, 2013. Council Member Miller made the second. The vote being: Cooper – Aye; Donaldson – Aye; Miller – Aye; Marques – Aye. The President Pro-Tem declared the motion carried.

MAYORS REPORT

Tourism Director Ben Stanfield updated the Council on the City being named as a top five finalist in Rand McNally's Most Patriotic City competition. He explained the first phase was based on online voting and that Enterprise had finished third. The next phase of the competition would consist of a three-minute video along with an essay about the City and filming of the video would take place during the upcoming weekend.

Parks & Recreation

- Spooky in the Park is set for Saturday, October 26, 2013.

Fire Department

- GPS System is 55% complete.

Miscellaneous

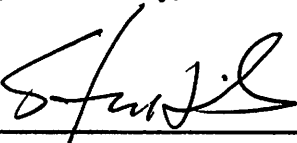
- Brunson & DuBois Distinguished Lecture Series on "Affordable Care Act" will be held Thursday, September 19, 2013 at 6:30 p.m. at the Enterprise Civic Center.

Project/Engineering Firms Update

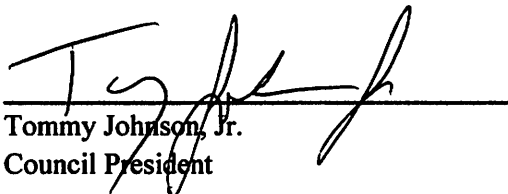
- Dauphin Street Phase I - Plans are in Montgomery for review and waiting on the completion of Phase II design. Currently the project is in the December Letting.
- Dauphin Street Phase II – Plans have been submitted for review. Project is scheduled for a December Letting.
- Shellfield/Coppenville – ALDOT is requiring that Phase III Projects be let by December 2014. Design to be completed by April 2014.
- Runway Justification Study is complete and the FAA has issued approval of justification.
- AWOS – The grant is in place and contract documents are in the process of being executed. Anticipated completion date for construction is year end.
- Runway Extension Environmental Assessment is approximately 75% complete.
- Minimum Standards and Hangar Analysis – The scheduled completion date is no later than December 1st. BWSC will meet with all stakeholders to develop minimum standards and standard operating procedures for the Airport, inspect existing hangars and provide a report on condition, deficiencies and estimated cost.
- Cowpen Creek Sewer Outfall (EPA Grant) is 80% complete with one bore remaining to be completed.
- Northside Drive Bridge Replacement – The contractor has completed construction of the bridge structure and is presently finishing the roadway approaches, guardrail and associated curb work. The project is approximately 80% complete.

ADJOURNMENT

There being no further business before the Council, the President declared the meeting adjourned at 6:40 p.m., until Tuesday, October 1, 2013 at 6:00 p.m.



Steve Hicks
City Clerk/Treasurer



Tommy Johnson, Jr.
Council President