

AIRPORT ADVISORY COMMITTEE MEETING MINUTES – January 13, 2013

The Airport Advisory Committee of the City of Enterprise convened at 3:30 p. m., Wednesday, January 9, 2013, in the Engineering Conference Room at City Hall.

PRESENT: Chairman Lee R. O’Berry

Ray Bickley
Lonnie Miller
Staci Hayes
Eckhard Schiller
Gerald May
Les Brusse
Robert Rendzio
Michael Cole
Hal Beauchane
Darwin Floyd
Jonathan Tullos
Robbin Thompson
Steve Hicks

Call to Order

Lee O’Berry called Meeting to Order at 3:30pm

Approval of Previous Minutes October 12, 2012

Minutes from the previous meeting were approved with minor corrections by Lee O’Berry

New Members

- Lonnie Miller was introduced from the City of Enterprise; Engineering Dept. Jonathan Tullos was introduced as the new Director of Economic Development.

Hangar and shade hangar lease procedures, future airport expansions, policy for vehicles on ramp

- Ray Bickley spoke on these issues. Ray stated as of last week only 27 people have renewed their lease at the airport. We have had some out of town people return their lease with no information on their plane and this is a violation. As far as policy and procedures for vehicles on the ramp, we got our annual inspection from Kline Jeffcoat with ALDOT and he noted vehicles on the ramp. This is a violation and no matter how many times we tell people they continue to do it. Ray stated that we will have the parking area done hopefully by March and until then we just can not park on the ramp. Going back to the lease, Ray stated that he would post a copy of the lease out at the airport because there are numerous violations occurring that we have to get some control on. The goal is to free up some hangars.

Parking ramp for handicap

- Ray stated it is still a go we are just waiting on the money to be released. Gerald May asked until that is a go is the current handicap parking still available? Mr. Bickley stated yes.

BWS&C grid map

- Michael Cole with BWS&C explained the use and benefits of the grid map. The main function is for emergency services so if there happens to be an accident at the airport the emergency officials can reach the accident site in a timely manner. The police, fire and engineering dept. have a copy. Mr. Cole also stated it will be beneficial for the Aviation Expo.

Markings of individual airport hangars

- Lonnie Miller stated in the past if someone came in and needed to know where a specific hangar was there was no indication. Now they have marked all hangars so this should not be an issue anymore.

Handling of the meeting minutes

- From now on after the meeting Staci Hayes will type up the minutes as noted within a week, distribute to the members and if there are no major corrections or changes the minutes will be posted at the airport and then approved and signed at the next meeting.

Status of wind indicator inside of building, fuel farm, operational status of APU & TUG, PAPI lights, system for filling flight plans on internet, procedure utilized for checking runway & taxiway after strong winds

- Lonnie Miller stated that the wind indicator and fuel farm have been fixed. They have built a deck for checking the fuels tank to make it more efficient and safe. Ray stated that as far as the operational unit and tug, we are still waiting on Rainer to determine whether or not we own them before we will fix them and we have yet to hear from him. Lee O'Berry stated he would get with the Mayor on that issue. Lonnie Miller stated that he has received the manuals from the manufacturer to do the repairs so when the powers above make the decision of ownership, they will be ready to make those repairs. Lonnie Miller stated that the DTN was not working when he started, since then he has contacted the company and received a new system and it has been up and working for two (2) months. So flight plans can be done to their entirety now. Michael Cole from BWS&C explained that during the recent airport project the contractor had to do a little grading and they had to take the PAPI lights out of service. They slightly raised the elevation and put the lights right back down. He also stated the lights have to be flight checked by the FAA and we filled out the form with all the appropriate data that was required and gave it Julius. Michael explained that it was never submitted so they have since resubmitted it with Keith Shippey as the contact person and they are now waiting on the FAA que to come flight check the lights. Lonnie Miller touched

on the procedures for checking the runway and taxiway after storms and high winds. Mr. Bickley stated that they are required to take water samples and so on every so often so they will incorporate that into the routine.

Future meeting times

- The meeting schedule was changed to the 3rd Wednesday of the month.

ADJOURNMENT

The Chairman adjourned the meeting at 4:25 P.M., until 3:30pm on April 24, 2013.

Steve Hicks
City Clerk/Treasurer

Lee O'Berry
Chairman